

## **SCHOOL SACRE EXECUTIVE PANEL TERMS OF REFERENCE**

The purpose of this document is to demonstrate the terms of reference of the School SACRE Executive Panel.

January, 2020

### **1.0 BACKGROUND**

- 1.1 IoACC has an executive SACRE Committee which meets at least once a term in line with the statutory requirements of each Authority.
- 1.2 The Senior Welfare Officer and Clerk gives guidance to the Panel on effective practice that exists within our schools and also presents new information from WASACRE, Welsh Government and Estyn.
- 1.3 The SACRE Committee may invite schools to present their practices by sharing their Self-evaluation.
- 1.4 The SACRE Committee may conduct visits to schools to observe Collective Worship sessions and to scrutinize pupils' work and displays.

### **2.0 THE ROLE OF THE SCHOOL SACRE EXECUTIVE PANEL**

- 2.1 Encouraging arrangements to share good practice between schools, whilst utilizing the most recent and up-to-date information.
- 2.2 Improving the provision of all Anglesey schools by firmly challenging and raising Religious Education standards in individual schools and in clusters.
- 2.3 Updating the [full] SACRE COMMITTEE'S knowledge of the achievement and challenges facing Anglesey schools.
- 2.4 Providing the Senior Leadership Team, Executive Committee Scrutiny and Regulators with confidence that the standard of Religious Education provision in Anglesey schools is strong and that the SACRE Committee is judging on honest evidence of schools' attainments.
- 2.5 Assisting the Learning Service and Schools with progressive educational programmes and projects within the subject and increasing knowledge of collaboration arrangements between the Council and relevant stakeholders to raise standards.

### **3.0 ARRANGEMENTS**

- 3.1 The SSEP will refer to and implement the SACRE's action plan.
- 3.2 Members of the SSEP will be expected to share any new information or resources from the Senior Welfare Officer within the catchment area's schools.
- 3.3 The SSEP will be able to offer recommendations or raise matters that cause concern to the SACRE.
- 3.4 The work of the SSEP will contribute towards the annual SACRE report.

### **4.0 MEMBERSHIP**

- 4.1 The Religious Education Coordinators of each secondary school, and teachers who are members of the SACRE Panel.

### **5.0 FREQUENCY AND ADMINISTRATION**

- 5.1 A termly meeting is held to discuss important matters and matters that are within the Action Plan.
- 5.2 There will be an opportunity for SSEP members to propose items for the agenda 5 days before the meeting.
- 5.3 Minutes, in the form of action points, will be taken by the Clerk of the SACRE Panel. SACRE will receive a summary of the action committee's work each term.
- 5.4 A quorum isn't required for the Panel to proceed, but adjourning the meeting should seriously be considered if less than three members are present.

### **6.0 REVIEWING THE TERMS OF REFERENCE**

- 6.1 The Terms of Reference are reviewed annually by the Panel.